**School Work Menu**

**Weekly Tasks:**

* Check and record all assignments – go to all teacher websites, school applications, Google classroom sites to find them
* Complete and submit all homework from classes
* Complete all class reading
* Review for tests in 15-20 minute study sessions using one or more of these strategies:
	+ Class notes
	+ Study guides
	+ Partner review
	+ Quizlet.com
	+ Khan Academy
	+ Notecards
	+ Cornell notes
* Organize binder/s
	+ Punch holes in papers and file in
	+ Organize papers for each class in **reverse chronological order**
	+ Trash things that you don’t need
	+ Keep things you might need at a later date in a safe place

**When weekly tasks are complete:**

* Do homework for the next day/s
* Work on school projects (AYP)
* Review homework for correctness
* Check grades
* Reread class notes – turn into Cornell Notes
* Clean out backpack
* Read for pleasure
* Read ahead in the book/s
* Explore the links on teachers’ websites
* Review assignments you’ll be turning in to make sure they fit the grade criteria
* Review old tests and quizzes

*for more tips visit amybarrios.com*